

**San Antonio Public Library**  
**Monthly Operating Statement**  
**October 1, 2022 to Jan 31, 2023**  
**Percent of FY Elapsed: 33%**

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Civ Cloth/Boot Allowance	-	2,400	-	(2,400)	
Civil Actv Healthcr	3,040,255	1,013,418	-	2,026,837	33%
Def Comp-Executives	21,258	15,189	-	6,069	71%
FICA & Medicare Exp	1,577,645	548,039	-	1,029,606	35%
Hol.Pay-Hourly Sal.	-	8,235	-	(8,235)	
Language Skill Pay	35,400	11,600	-	23,800	33%
Life Insurance	16,823	4,275	-	12,548	25%
Overtime Salaries	1,737	25,820	-	(24,083)	1486%
Pers Leave Buy Back	199,688	354,885	-	(155,197)	178%
Regular Salaries	20,627,501	7,037,735	-	13,589,766	34%
Reserve COLA	2,454,092	-		2,454,092	0%
Retiree Hlth Assess	325,681	108,560	-	217,121	33%
Retiree Payout Sal	-	8,240	-	(8,240)	
Retirement Exp	2,178,999	820,155	-	1,358,844	38%
Salary Turnover Targ	(690,960)	-	-	(690,960)	0%
Shift Differential	19,300	12,091	-	7,209	63%
Temp FICA & Medicare	-	7,752	-	(7,752)	
Temporary Salaries	20,248	95,934	-	(75,686)	474%
<b>Total General Fund Personnel Services</b>	<b>29,845,667</b>	<b>10,080,329</b>	<b>-</b>	<b>19,765,338</b>	<b>34%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,950	5,086	-	6,864	43%
Alarm and Sec. Serv.	92,287	54,015	6,688	31,584	66%
Binding & Printing	52,585	14,335	2,095	36,155	31%
Cleaning Services	1,239,747	348,841	-	890,906	28%
Computer Software Maint.	558,104	184,873	-	373,231	33%
Contractual Services	946,403	248,642	612,542	85,218	91%
Credit Card Fees	24,000	4,001	-	19,999	17%
Disposal Services	30,178	9,955	-	20,223	33%
Education - Classes	3,623	855	-	2,768	24%
Fees to Prof Contr.	1,241,615	666,086	-	575,529	54%
Freight and Storage	31,817	8,088	-	23,729	25%
Mail and Parcel Post	14,526	11,811	-	2,715	81%
Maint - Buildings	963,335	324,768	383,251	255,315	73%
Maint & Rep - Cmrc	3,393	5,167	-	(1,774)	152%
Maint. - M&E	40,420	3,825	-	36,595	9%
Maint.- Repair Auto	12,595	12,486	-	109	99%
Membership Dues	15,300	1,550	-	13,750	10%
Other Contract Svcs	23,000	27,357	-	(4,357)	119%
Participation-Booth Fees	-	2,845	-	(2,845)	
Public Copy/Print	306,218	81,656	-	224,562	27%
Rental of Equipment	5,000	33,225	-	(28,225)	664%
Rental Office Equipment	9,000	2,959	-	6,041	33%
Subscriptions to Computer Svcs	297,711	205,438	34,000	58,273	80%
Temporary Services	123,262	9,496	3,504	110,262	11%
Transportation Fees	89,485	33,832	-	55,653	38%
Travel-Official	1,000	2,411	-	(1,411)	241%
<b>Total General Fund Contractual Services</b>	<b>6,136,554</b>	<b>2,303,602</b>	<b>1,042,081</b>	<b>2,790,871</b>	<b>55%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	4,844	-	1,248	80%
Computer Software	18,300	9,328	-	8,972	51%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	21,102	-	(21,102)	
Janitorial Supplies	36,452	15,329	131	20,991	42%
Library Materials	184,257	22,635	4,419	157,203	15%
Library Resources	6,699,194	1,833,937	175,035	4,690,222	30%
M&R Material Bldg/Imp	60,854	14,832	284	45,739	25%
M&R Material Mach/Eq	28,608	979	-	27,629	3%
M&R Parts Automotive	7,741	2,353	-	5,388	30%
Office Supplies	136,577	58,743	8,836	68,998	49%

\*Budget Line overages are allowable. Budget control is at the Department level.

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	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Other Commodities	53,000	23,248	2,245	27,507	48%
<b>Total General Fund Commodities</b>	<b>7,232,075</b>	<b>2,007,331</b>	<b>190,950</b>	<b>5,033,794</b>	<b>30%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	2,016	672	-	1,344	33%
Build. Maint. Chg	319,121	106,374	-	212,747	33%
Gas and Electricity	1,073,940	369,324	-	704,616	34%
General Liab. Assess	415,352	138,451	-	276,901	33%
Mail & Delivery Svcs	12,428	4,143	-	8,285	33%
Unemploy Comp Assess	2,254	564	-	1,691	25%
Motor Fuel and Lub.	30,693	7,164	-	23,529	23%
Rent of City Equip. (Vehicle Replacement Fund)	25,797	8,599	-	17,198	33%
Water and Sewer	300,830	52,204	-	248,626	17%
Workers Comp Assess	84,311	28,104	-	56,207	33%
<b>Total General Fund Other Expenditures</b>	<b>2,266,742</b>	<b>715,597</b>	<b>-</b>	<b>1,551,145</b>	<b>32%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	1,431	-	(1,431)	
CAP Admin Cost-Indir	-	723	-	(723)	
Cell Phone Services	44,585	6,294	-	38,291	14%
Communications Radio	2,034	328	-	1,706	16%
Interfnd Transf Out	138,106	46,035	-	92,071	33%
IT Assessment Fee	2,623,268	874,423	-	1,748,845	33%
Procurement Fee	170,192	56,731	-	113,461	33%
Wireless Data Communications	13,595	14,326	-	(731)	105%
<b>Total General Fund Scheduled Line Items</b>	<b>2,991,780</b>	<b>1,000,290</b>	<b>-</b>	<b>1,991,490</b>	<b>33%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	61,859	45,985	904	14,970	76%
Cap<5000 - Furn & Fix	155,139	26,872	14,714	113,552	27%
Cap<5000 - M&E Other	56,480	38,844	3,402	14,234	75%
Cap<5000 - PC Replct	342,200	98,072	180,739	63,389	81%
M&E (BudgetOnly)	55,500	-	-	55,500	0%
<b>Total General Fund Capital Outlay</b>	<b>671,178</b>	<b>209,774</b>	<b>199,760</b>	<b>261,644</b>	<b>61%</b>
<b>Total City General Fund</b>	<b>49,143,996</b>	<b>16,316,922</b>	<b>1,432,791</b>	<b>31,394,284</b>	<b>36%</b>
<b>2023 Major Gifts</b>					
Library Foundation	212,610	-	-	212,610	0%
<b>Total 2023 Major Gifts</b>	<b>212,610</b>	<b>-</b>	<b>-</b>	<b>212,610</b>	<b>0%</b>
<b>2022 Major Gifts</b>					
Friends of the San Antonio Public Library	10,000	-	10,000	-	100%
Library Foundation	226,533	169,679	56,854	(0)	100%
<b>Total 2022 Major Gifts</b>	<b>236,533</b>	<b>169,679</b>	<b>66,854</b>	<b>(0)</b>	<b>100%</b>

### Library General Fund % Spent

FY21 Budget \$42.2M, FY22 \$44.2M, FY23 \$49.1M

